



Art in the Park Petrolia 2018

Food Vendor Application Package

Dates and Hours:

Friday July 13th, 2018: 11 a.m. to 7 p.m.

Saturday July 14th, 2018: 9 a.m. to 5 p.m.

Location: Victoria Park is on Petrolia Line between Greenfield and Wingfield Sts. Adjacent to the Victoria Playhouse Theatre in the heart of historic Petrolia. The food court area will be on Wingfield St.. This food vendor area is being held at the same time as Petrolia Art in the Park which includes artist vendors as well as entertainment in our band shell. All this takes place at the same time as Petrolia's Hard Oil Days sidewalk sales.

Booth Costs and Size: Booth sizes are in multiples of 10 ft. x 10 ft. blocks for the cost of \$75 per 10 x 10 ft. square for the two days of the show.

Booth Payment Booth fees will not be refunded for any cancellations received after MAY 7TH, 2018. Booth fees are not refunded if an exhibitor fails to attend the show, or in the event of inclement weather. This is an outdoor event. Booth fees are due at the time of application.

Menus: We want to provide our visitors and exhibitors with a variety of food. Therefore, menus will be approved by the committee to ensure variety and reduce competition. Food vendors are permitted to sell only that food which was approved by the Art in the Park Committee. This stipulation does not apply to soft drinks, milk, juice or water.

Vendor Requirements

Health Regulations and Compliance: All food vendors are required to comply with all Health Unit and all levels of governmental procedures and regulations.

Insurance/Liability: With your application please forward a copy of your insurance policy covering the two days of the sale naming the Town of Petrolia. This insurance must cover a minimum of \$2 million dollars.

Set-Up and Take Down:

You may set up your food booth on Friday between 8 a.m. to 11 a.m. and on Saturday between 7 a.m. to 9 a.m. If you require more time in order to be ready for show opening on each day please let us know. Please remember that this is an outdoor show and the food vendor area is in direct sunlight for parts of the day. You are encouraged to have a canopy or shelter that can also be used for protection from the sun and rain. You must be prepared to have your food booth operational for all two days of the show. Under no circumstances should you close down your food booth during show hours without permission of the Art in the Park Petrolia Committee. Each vendor is responsible for assuring that the space they are provided is left clean, clear of garbage etc. etc.

Electricity: If you require electricity let us know. Bring your own extension cords.

Security: There will be overnight security after the show closes on Friday until Saturday morning. Vehicles and food vendor trailers may be left in place. You are responsible for your own property and liability insurance. The Petrolia Art in the Park committee and/or the Town of Petrolia are not responsible for any damage, breakage or theft of your property.

Facilities:

Washrooms Portable toilets are located near the food vendor area as well as in the building at the Petrolia Farmers Market across the street.

Picnic Tables A quantity of picnic tables will be set up on the shady grass area between the food vendors and the artists booths, close to the bandshell.

Garbage Cans: The Town of Petrolia will provide and maintain garbage cans and recycling bins for the duration of the sale.

How to submit your application:

To be considered, your application must include:

A completed and signed Application Form.

A cheque to cover the amount of the requested booth space, no post-dated cheques please. Cheques will be cashed after the committee has approved your application.

Cheques to be made out to the Town of Petrolia

Copy of your insurance policy for the two days naming Town of Petrolia

The Art in the Park Petrolia committee will review all the applications as they are received (sooner really is better for our food vendors). The decisions of the Committee are final. You will be notified of your acceptance status as soon as possible. Upon acceptance, you will be sent a confirmation email, followed prior to the show by a more detailed information package and maps to Victoria Park, Petrolia. You will also be sent emailed posters so that you can advertise the event on your website, to your mailing list or by printing and posting the ads in your local area.

Questions: If you have any questions or comments, please contact Barbara Prescott, the event registrar.

Telephone: 519-381-3558

E-Mail: artintheparkpetrolia@hotmail.com

Mail: Barbara Prescott, 4303 Garden Crescent, Petrolia, Ontario N0N 1R0 (new)

Drop-Off: You may drop off applications at the Oil Heritage District Community Centre at 360 Tank Street in Petrolia.



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Food Vendor Application

Business Name: _____

Contact Person: _____

Phone: _____ **Cell Phone:** _____

Fax Number: _____

Mailing Address: _____

E-mail: _____

FOOD ITEMS TO BE SOLD:

Only items approved by the committee may be sold. Please be specific.

Fees: Fee for 2 days: \$75 per 10 x 10 ft. block. I require _____ x _____ ft.

Please make cheques payable to "Town of Petrolia/Art in the Park Petrolia".

Cheque # _____ in the amount of \$ _____ is enclosed.

Electricity: Please indicate your specific needs:

Propane users must ensure that their tanks comply with all government safety standards.

Will you be using propane? Yes ___ No ___

SPECIAL Requirements: On the reverse of this page tell us how we can help you have a more successful sale, we will do our best to fulfill your requests.

Please sign that you have read, understood, and will comply with the rules for Art in the Park Petrolia Food Vendors as stated in the attached 2018 Food Vendor Application package.

Print name _____ Signature _____